

Letter Rubric

	Excellent	Good	Fair	Poor
Content	You have followed all the directions And Your letter is well written, with a topic sentence, supporting sentences and a concluding sentence for each paragraph, as well as appropriate transitions between paragraphs. And Your letter has a greeting, a body, and a closing And Your grammar and spelling are correct.	You have followed all the directions And Your letter is well written, with a topic sentence, supporting sentences and a concluding sentence for each paragraph, as well as appropriate transitions between paragraphs. But Your letter doesn't have a greeting, a body, and a closing Or Your spelling and grammar are incorrect.	You have not followed all the directions Or Your letter is not well written, with a topic sentence, supporting sentences and does not have a concluding sentence for each paragraph, or appropriate transitions between paragraphs. Or Your letter doesn't have a greeting, a body, and a closing And Your spelling and grammar are incorrect	You have not followed all the directions And Your letter is not well written, with a topic sentence, supporting sentences and does not have a concluding sentence for each paragraph, or appropriate transitions between paragraphs. And Your letter doesn't have a greeting, a body, and a closing Or Your spelling and grammar are incorrect