# MovieMakers PRODUCTION Portfolio Check List

**Student(s) Name:** _____

**Topic/Title:** _____

## PRE-PRODUCTION

| PRE-Production<br>(Topic, Research and Note-Taking) | Date Due: | Student/Teacher Initials |
|---|---|---|
| Brainstorming and Propose Topic / Theme Idea | | |
| Research - Textbook | | |
| Research Encyclopedia (online or hard copy) | | |
| Research Library book (title) | | |
| Research Other (write source): | | |
| Research Library of Congress (primary sources) | | |
| Research Other Primary Sources (write source) | | |
| Bibliography Citations for all Sources | | |

| Pre-Production: Script-Writing (Writing Process) | Date Due: | Student/Teacher Initials |
|---|---|---|
| Graphic Organizer (Pre-writing) | | |
| Outline (Pre-writing) | | |
| Script: Rough Draft (Writing) | | |
| Script: Final Draft (Revise) | | |
| Script is typed on a Word Document and edited for GRAMMAR, SPELLING, etc (Edit) | | |

| Pre-Production: Storyboard (script, images, effects) | Date Due: | Student/Teacher Initials |
|---|---|---|
| The Opening | | |
| Background | | |
| Events | | |
| Resolution | | |
| Conclusion | | |

Secondary Level Checklist
Revised 6-10-08 JS

# PRODUCTION

|  | Date Due: | Student/Teacher Initials |
|---|---|---|
| Primary Sources imported into Primary Access and placed in "My Folder" |  |  |
| Script is copied and pasted into Primary Access |  |  |
| Primary Source Images are positioned appropriately with script. Save as **VERSION 1** |  |  |

# POST-PRODUCTION

|  | Date Due: | Student/Teacher Initials |
|---|---|---|
| Add and format: Title; Subtitles, Credits |  |  |
| Control **Motion** (zoom in /zoom out /Pan /Still Shots) Feature for primary sources Save as **VERSION 2** |  |  |
| Record **Narration** and **Save.** |  |  |
| Select **Play Full Screen**, **Show Subtitles**, and **Hear Commentary** options if desired. |  |  |
| Add: mp3 Music (if desired) |  |  |
| If necessary adjust volume slider bars for **Narration** and **Music.** Save as **VERSION 3** |  |  |
| Conference with the Teacher |  |  |
| **PUBLISH!!** |  |  |